



ELMECH AUTOMATIONS PRIVATE LIMITED

Ref/ No/ EAPL/ 12/02

Dated:- 20.12.2021

INTERNSHIP OFFER LETTER

Dear Sanjai k

Elmech Automations Pvt Ltd is pleased to offer you a Training in Automation Industry from 17.01.22. You will report directly to Mr. Vishnu Prakash the Managing Director. This position is located in Idikarai/ Coimbatore

General Instructions:

- We are also providing various programs for engineering candidates who are really interested to gain knowledge in Automation Industry
- Elmech Automations Working Hours - 8.30am to 5.30pm
- The students selected for the project work are given Accommodation by the Company
- You will be provided a stipend of Rs 8000/- by Elmech Automations.
- Within the Elmech premises and during work hours, the students should carry the college identity card.
- Students can avail leave of absence, however, under genuine circumstances with prior permission from the guide. The related intimation should be sent by the student to the concerned authority at the College and Elmech Automations.
- Proper dress code with safety shoe is mandatory.
- Training period will be of 6 months.
- For getting the Project Completion Certificate, the students should submit their documents from Department Head with the authorised signature & ID cards issued by College.

Responsibilities and Duties

- Strong academic research skills
- To provide a framework to students by which their educational experience is enhanced through practical work assignments
- Work with project team and to co-ordinate with other departments.
- Manage to handle the day to day task. Must Know Word, excel in Computers, Good Communication Skills
- Interested in automations research and development, their concepts
- Flexible work style and ability to work in a team.

Please Review and sign Via mail at hadmin@elmechapl.com to confirm acceptance, No later than the close of business on 10.01.2022

Congradulation and Welcome to the Team!

With Regards

Sripriya R

Human Resources

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Tuesday, 22 February 2022 18:45

Address : Door No:28N, South Garden Street - Sengalipalayam Behind IND Roller Steel Mills, Edikarai Village, Tamil Nadu 641022 Phone: 09087872717, hadmin@elmechapl.com, www.elmechapl.com