

• A P T I V •

23rd March 2022

Mr. Poornachandhran R
80 H Mettu thottam,
Kambathurayan Pudhur
Sathyamangalam Erode
PIN 638052

OFFER LETTER

Dear Poornachandhran ,

With reference to your application and subsequent discussions, we have pleasure in offering you an appointment in our organization as:

- Designation : Graduate Engineer Trainee
- Level : 4.2
- Department : Product Engineering

Your initial work of place will be at our facility in Chennai, India. Your services, based on job requirements, are liable to be transferred to any of our other Plants / Units / Divisions / Associate Concerns whether in existence or planned in future, within India or abroad.

During the Training Period of One Year you will be paid a stipend of INR. 36,000/- (Thirty Six Thousand Rupees per Month Only).

You are required to join the company on or before 28th March 2022. If this presents any concern/s, please let us know at your earliest convenience. If you are able to commence at an early date, we would be very delighted.

At the time of Joining, you should bring the following documents:-

- Photocopies of Date of Birth, Educational Qualifications and other related certificates.
- Five recent passport size photographs.
- Acceptance of resignation letter, relieving letter and service certificate.
- Photocopy of PAN Card. In case you have not been allotted a PAN Number, please submit acknowledged copy of the application form, or apply for a PAN Number on an immediate basis.

You will be placed on a probationary period of six months, during which time your performance will be regularly reviewed with you.

No other remuneration/benefits other than stipend would be payable/applicable unless specified by a separate written order or unless specifically applicable to your category of personnel.

Kindly sign the duplicate copy of this letter as a token of your having accepted this offer.

A detailed letter outlining the terms and conditions of your appointment will be issued to you on your joining us and complying with the above joining formalities as per rules of the company.

Sincerely,

For Activ Components India Pvt. Ltd.

Lokesh Kaushik

Senior Human Resources Manager- EDS India.

I accept the above offer with the stipulated conditions. I shall be joining my duties on or before 28.3.2022

R. Poornachandhran
(Poornachandhran R)

Activ Components India Private Limited (CIN: U74899DL1995PTC067296)

(Formerly Delphi Automotive Systems Private Limited)

124, Vallam A Village, Sriperumbudur Taluk, Kanchipuram District - 602 105, Tamil Nadu, India

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