



www.hexamapsolutions.com

New no.42, Old No.4, School Road, Perambur,
Chennai, Tamil Nadu - 600011.



07/04/2022

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Ms. Poongodi Thirunavukkarasu** undergone internship training in Hexamap Solutions Pvt., Ltd from **December 16th 2021-March 17th 2022**, in ArcGIS Pro, PostgreSQL, Java under the guidance of Ms. Archana Venkataraman and completed her internship programme.

We wish her good luck for all future endeavors.

Thank You

Sincerely

 

N. MAHARAJAN

DIRECTOR



Ms. Poongodi T
Chennai, India

Date: 13th December 2021

Appointment as Trainee

Dear Ms. Poongodi,

We are glad to inform you that to join Hexamap Solutions Pvt., Ltd. (formerly known as Red Planet Consulting) for Internship training in our organization. You will begin your Training period with the Company on 20th December 2021 (Monday).

You will be paid a humpsum amount of Rs. 11,000 (Rupees Eleven Thousand Only) per month, less applicable tax deduction of 10% (i.e.) Rs 1100 (Rupees Thousand One Hundred Only) and withholdings (If any). As a trainee, your employment status will be "temporary employment". As a temporary employee, you will not receive any of the employee benefits that regular company employees receive, including but limited to, health insurance, vacation or sick pay, transport, paid holidays etc.

Your training period is planned for three months from your date of joining and the work timings would be from 10 AM to 7 PM.

During this period, you may have access to company affairs secrets and confidential business information belonging to the Company. By accepting this offer of employment, you acknowledge that you must keep all this information strictly confidential, and refrain from using it for your own purposes or from disclosing it to anyone outside the Company. In addition, you agree that, upon conclusion of your employment, you will immediately return to the Company all its property, equipment, and documents, including electronically stored information.

By accepting this offer, you agree that throughout your training period, you will observe all policies and practices governing the conduct of our business and employees, including our policies prohibiting discrimination and harassment.

You are required to serve the company for a minimum period of 15 months from the date of joining in lieu of providing the complete training to you. In case you want to leave the company for whatsoever reason before completion of such 15 months period, you will pay liquidated damages of Rs. 1,00,000 to the company. Liquidated damages will be in addition to any other penalties of serving a notice period as per regular employment terms in India.



Once you complete the Internship period, we will have a performance review and based on the feedback your employment will be confirmed upon the salary revision which will be par with the industry standard for a fresher. If we found your performance unsatisfactory during the Internship period, company has the rights to extend / terminate the offer with immediate effect.

We request you to submit the below mentioned documents at your end on your Date of Joining.

Documents to be submitted:

- Resume Copy latest
- Academic testimonials (10th, 12th, Graduation)
- Technical Certifications (If Any)
- Passport size color Photographs – 2 Nos
- Previous years Mark Sheets Copy
- Identity Proof - PAN Card and Aadhar Card Proof

We wish your association with the Company will be successful and rewarding. Please indicate your acceptance of this offer by signing below, also please confirm through mail for the internship offer as your acceptance.

Yours Sincerely,

For Hexamap Solutions Pvt. Ltd.

(N. MAHARAJAN)
DIRECTOR



I accept the offer on the terms and conditions with the Company set out in this letter.

POONGODI T
Printed Name

Signature

15-12-2021
Date