

OFFER LETTER

Date: June 14, 2021

Dear **Mr. Bharani Tharan**,

Reference is made to your application for employment at **BerarkRays Studio Pvt Ltd**, we are pleased to offer you the following position.

- | | | | |
|----|--|---|---|
| 1 | Name | : | Bharani Tharan |
| 2 | Position | : | Creative Designer – Level I |
| 3 | Salary | : | INR 1,20,000 per Annum |
| 4 | Housing | : | Not provided |
| 5 | Transportation | : | Not provided |
| 6 | Probation Period | : | 6 Months |
| 7 | Work Location | : | Chennai |
| 8 | Validity | : | 30 Days from the date of offer letter issued |
| 9 | Documents to be completed prior to joining | : | 1. Copies of Academic and experience Certificates, Completed CV, Photo 4 copies
2. Previous Payslip copy
3. Aadhar and Pan card copy
4. Signing of employment contract |
| 10 | Notice period | : | 60 days |
| 11 | Working Days | : | 6 days a week |

Sincerely,



Human Resources



BerarkRays Studio Pvt Ltd

With the signature below, I accept this offer for employment.



Employee Full Name and Signature



Date