



**AALAM**

**Personal and Confidential**

**01-December-2021**

**To**

**Dineshkumar L**

Son of Lakshmanan

Sokkanathapuram,

S.Kondalam Paramathivelu Thaluk

Namakkal Tamilnadu – 637208

**Sub: Offer Letter for Internship Program**

Dear **Dineshkumar,**

We are pleased to offer you an opportunity to work as "**Intern**" with our organization and your internship from **01<sup>st</sup> December 2021** with a stipend of **Rs.10,000** Per Month.

This period may be extended or reduced depending upon your performance, application, attendance and bearing. The management will assign your work timings. Our normal working hours are Monday to Saturday from **9AM to 6 PM**.

If your performance is found to be satisfactory during such period, you may confirm full time employment during or after the completion of training program.

You shall adhere to all company policies/procedures and shall not reveal/disclose/publish in any manner any of the information, details, processes and policies of the company to any third party in any form (oral, written, social networking sites etc) without prior approval of the management. You should be aware that the training provided to you with the Company is liable to be terminated at any time with or without notice, with or without good cause or for any or no cause, at the company's option.

You will be required to sign a NDA on the day of joining.

We wish all the best for your internship program with us.

Sincerely,

For Aalam Info solutions LLP

Sincerely

Anitha M

Sr HR Executive

Accepted by

*L. Dineshkumar*

**AALAM INFO SOLUTION LLP**

No.75,2nd Floor,M-Block, 3rd Avenue, Annanagar,Chennai-600 102.

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