

From,

Giridharan P,

IV'th IT – 'A',

Department of Information Technology,

Kongu Engineering College,

Perundurai. 638052

Date: 14/07/2021

To,

The Principal,

Kongu Engineering College,

Perundurai. 638052

Respected Sir,

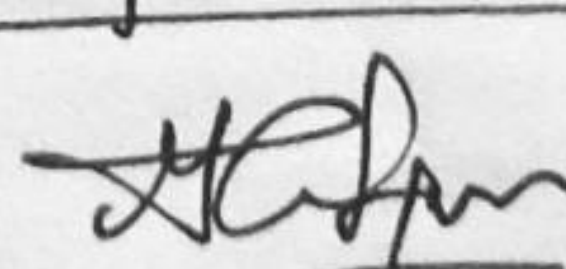
Subject: Request for permission to attend the MAERSK Internship – reg

With due respect, my name is Giridharan P from the Department of Information Technology, having roll number 18ITR024 of the 2018-2022 batch.

I am writing this letter to request permission for attending an internship. I recently got selected as a **"GCD/Customs Compliance on Development & Testing"** at **Maersk Global Service Centers**. The Internship period is for 6 months started from 31/05/2021 (Monday).

This internship being really important and integral part of my learning procedures, I request you to consider my situation and grant me permission for the same.

Look forward to your kind consideration.

May be Permitted  
  
15/7/21

Yours Sincerely,

*P. Giridharan*

Giridharan P (18ITR024)

IV'th IT- 'A'

Department of Information Technology.





**MAERSK**

Dear Giridharan P,

Date: 17 May 2021

We are pleased to confirm your Internship with Maersk Global Service Centers (India) Pvt. Limited (hereinafter referred as "Company") on the following terms and conditions with effect from 31 May 2021 for a period of six months. Accordingly, your internship will come to an end on 30 November 2021.

1. **Scope:** You will perform internship in GCD/Customs Compliance on Development & Testing, and such other scope of work as intimated by the Company from time to time.
2. **Location:** Your location for Internship with the Company will be **Bangalore**.
3. **Intern Mentor:** An employee from Avinash Seetharamu's team will act as your 'Mentor' during the tenure of your internship with the Company and will supervise all aspects of your internship. If for any reason, the assigned Mentor is unable to continue to serve as your Mentor, the Company shall appoint another person as the Mentor under whose aegis you shall continue your internship. Your assignment and schedule would be as per the discussions with your Mentor.
4. **Business hours:** Unless otherwise agreed upon, the working hours during your internship would be from 9:30 a.m. to 6:30 p.m. from Monday to Friday.
5. **Review meetings:** The Intern Mentor along with such other individuals as deemed appropriate by the Company may conduct periodic review meetings (as needed) with you to discuss on progress of various parameters agreed upon, assessment of milestones as well as any issues arising from your internship.
6. On completion of your internship you will be required to submit the project report (if applicable) to your Mentor and the HR team, basis which the Company will issue the internship completion certificate.
7. You will perform your assignments in an independent capacity, and nothing in this offer/ Agreement shall be construed to give you the power or authority to act for, bind, or commit on behalf of the Company in any way. Nothing herein shall be construed to create the relationship of partners, employer and employee, or principal and agent.
8. **Stipend:** In consideration of your performance during the internship, the Company agrees to pay a fixed sum of **INR 40,000** per month as Stipend with effect from the Effective Date, subject to deduction of applicable taxes. The above sum represents the entire compensation for your internship with the Company for the tenure agreed upon.

**MAERSK GLOBAL SERVICE CENTRES (INDIA) PVT LTD**

Ground Floor, Block 1, Milestone Buildcon SEZ, Bhartiya City  
Thanisandra Main Road, Chokanahalli, Bangalore- 560064

Regd. Office : 4<sup>th</sup> & 5<sup>th</sup> Floor, Prudential Building, Central Avenue Road, Hiranandani Business Park, Powai,  
Mumbai - 400 076. India. Phone : 91-22-6679 9999 Fax : 91-22-6679 9030/40 - [www.maerskline.com](http://www.maerskline.com)

Corporate Identity Number (CIN) : U72900MH2003PTC143195

ion: Confidential

*P. Giridharan*





**MAERSK**

You are kindly requested to confirm your agreement to the above terms and conditions, by signing and returning the duplicate of this Letter.

We welcome you to our organization and trust that your association with us will be a happy and mutually rewarding one!

Yours faithfully,  
For MAERSK GLOBAL SERVICE CENTRES (INDIA) PVT LTD

**Gautam Shetty**  
**India Hiring Lead**

Agree P. Giridharan

Date 18/05/2021

**GIRIDHARAN P**

**MAERSK GLOBAL SERVICE CENTRES (INDIA) PVT LTD**

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