

Date: 25-November-2020

To,
Elakkya Periasamy

Copy To,
Kongu Engineering College,EIE
Erode

Sub: Offer of Internship

We would like to congratulate you on being selected for Internship with Soliton Technologies Private Limited. All of us at Soliton are excited that you will be joining our team!

As such, your internship will include training and orientation. The focus will primarily be on learning and developing new skills and gaining a deeper understanding of concepts through hands-on application.

Your internship shall be subject to the following terms and conditions:

Position Title : Intern
Start Date : 1-December-2020
End Date : 31-March-2021
Base Location : Soliton Technologies Pvt. Ltd
305, Third Floor, Tidel Park,
Coimbatore

Conditions of the Agreement:

1. The stipend applicable during the internship period is Rs.10,000/- per month.
2. There will be an additional allowance of Rs.5,000/- per month for outstation Interns towards accommodation. This will be applicable upon relocation and for the duration during which the Intern works from the base location.
3. The total number of working hours shall be 9 hours per day inclusive of lunch break for 1 hour, from Monday to Saturday.
4. You will be eligible for holidays on Sundays and on all declared company holidays.
5. You will receive direct and close supervision by appropriate supervisors.
6. As an intern, you will not receive any of the regular employee benefits that includes, but not limited to health insurance, educational allowance, paid leaves, or social security benefits.
7. An internship completion letter will be issued after the completion of internship, which needs to be submitted to your college.

The Intern agrees to and acknowledges the following:

- Company may at any time at its sole discretion, terminate the internship without notice or cause.

- You will maintain a regular internship schedule determined by the supervisor.
- You will demonstrate honesty, punctuality, courtesy, cooperative attitude, proper health and grooming habits, appropriate dress and a willingness to learn.
- You will adhere to the workplace policy provisions of Soliton Technologies and comply with Soliton business practices and procedures.
- You will furnish your supervisor with all necessary information pertaining to your assignments and reports.
- Under no circumstances will the Intern leave the internship without first conferring with Intern's supervisor.
- Transportation to and from the internship location is your responsibility.

Intellectual Property and confidential Information:

During your internship, you may have access to trade secrets and confidential business information belonging to the Company. By accepting this offer of employment, you acknowledge that you must keep all this information strictly confidential, and refrain from using it for your own purposes or from disclosing it to anyone outside the Company. In addition, you agree that, upon conclusion of your employment, you will immediately return to the Company all its property, equipment, and documents, including electronically stored information.

Please indicate your acceptance of the Internship by signing this letter and return a copy to HR department.

Yours Sincerely



Anu Antony
HR Manager

ACCEPTANCE:

I, Elakky Periasamy, hereby acknowledge that the above-mentioned Internship Program, is a learning experience to enhance my continuing education.

Signed in accepted by:

INTERN

Date : _____